

SHADE TREE COMMISSION

City of Findlay
September 3, 2025

MINUTES

ATTENDANCE

Members Present: Josh Blount, Jane Ebersole, City Engineer Jeremy Kalb, Tom Mills, Aaron Osborne, Bill Patch, Rick Watson

Members Absent: Councilman Brian Bauman, Public Works Superintendent Dave Honse

Staff Present: AJ Copus, Jaclynn Hohman

APPROVAL OF MINUTES

Motion to accept minutes of the August 6, 2025, meeting, by Patch, second by Watson. Motion passed 7-0.

FINANCE REPORT

Discussed finance report for month ending August 2025. Motion to approve finance report, by Watson, second by Blount. Motion passed 7-0.

REPORTS

City Council Report: no report

Public Works Department Report: Copus reported that there are 46 Fall Request a Trees. According to Copus, Public Works will handle the fall planting for speed, but would like the STC to take a look at a planting plan for Northgate Blvd. Several STC members will meet on Wednesday, September 10 to determine the number and kind of trees that might be suitable for this area. According to the GIS maps and Kalb, there may be utilities in this area. We will wait to find out about this before making the decision. Copus would like to have his Fall order for North Branch Nursery by the beginning of October.

Engineering Department Report: Kalb reported that crews are finishing up summer work on the Greenway Trail Phase III bike path.

OLD BUSINESS

Grant Update: Hohman provided an update on of the grant, stating that she and Kalb met with Stephanie Miller to review the RFP. Kalb made requested edits to the RFP and it will be sent out in the coming weeks. Stephanie Miller will have a final redline revision of the Shade Tree Ordinance for Hohman and Mayor Muryn to review. ODNR and the City of Findlay will meet to finalize Ordinance revisions. Law Director Feighner will review the final document and then it will that it can go to Council.

NEW BUSINESS

Prohibited Trees List: Several STC members met at 3:30pm to review the “Trees Prohibited in Tree Lawns and Other Public Places” list, which had not been adopted by Council. Motion to accept the list for September Council’s approval, by Watson, second by Patch. Motion passed 7-0. Jaclynn will confirm with Law Director Feighner that the language is appropriate

Tree Commission Academy: Final classes and graduation will be Wednesday, November 19 and Thursday, December 18 at First Lutheran Church. STC and City Officials will be invited to the graduation ceremony on December 18. Please save the date. Further details will be forthcoming

Marketing Plans: We decided a marketing plan would be beneficial for city so residents know about the STC, Arbor Day, Tree Planting, etc. Various topics will be selected on a seasonal basis. The first three for the fall will be the Shade Tree Commission, Planting a Tree, and a watering and/or mulching schedule/procedure. Aaron suggested short videos which could be attached to the website and a social media campaign

With no further business, the meeting adjourned. The next meeting of the City of Findlay Shade Tree Commission will be held on October 1, 2025, at 4pm in the Mayor’s Conference Room of the Municipal Building.

Respectfully submitted,
Jane Ebersole