

# SHADE TREE COMMISSION

City of Findlay  
August 6, 2025

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## MINUTES

### **ATTENDANCE**

Members Present: Jane Ebersole, Public Works Superintendent Dave Honse, City Engineer Jeremy Kalb, Tom Mills, Aaron Osborne, Bill Patch, Rick Watson.

Members Absent: Councilman Brian Bauman, Josh Blount

Staff Present: Mayor Christina Muryn, AJ Copus, Jaclynn Hohman

Guests Present: Tim Brugeman

### **APPROVAL OF MINUTES**

Motion to accept minutes of the June 4, 2025, meeting, by Watson, second by Osborne.  
Motion passed 7-0.

### **FINANCE REPORT**

Discussed finance report for month ending July 2025.

### **REPORTS**

City Council Report: no report

Public Works Department Report: Copus explained that requests are still being received for trees (probably about 40+ for the fall). Public Works is getting a quote from S&S Landscape to trim trees on E. Lincoln/Wyandot/Wilson.

Engineering Department Report: Kalb reported on the bike path which will extend to the covered bridge.

Mayor Report: Mayor Muryn encouraged all to abide by the “open meeting clause” whenever meeting with 2 or more individuals on any kind of Shade Tree Commission business. Meeting must be announced so public has the opportunity to be there. The flood area on E. Main Cross will be a Meadow/Native plants project with the Toledo Zoo. The Mayor is looking at American Forests to supplement Professor Ben Dolan’s canopy report from The University of Findlay.

### **OLD BUSINESS**

Grant Update: RFP grant is with Steph Miller (ODNR). The Commission discussed items that will be handled throughout the grant process. They discussed the USI (Urban Site Index) work in the field not under this, nor the closed meetings as certified arborists/Contractors are being chosen. RFP trees and USI work is under “planning,” while the RFP trees in grant areas in the “census” tracks specifics” are under the

“planting” according to the grant. Per Haley Belisle (ODNR), we will be able to use the old USI sheets done by Mills and Brugeman for the planting plan.

RFP: Kalb is sending out feelers to Davey, etc. to find availability of certified arborists/foresters. Once they have narrowed to 3 candidates, they would like to have one representative from the Shade Tree Commission. Ebersole suggested it be someone with practical forestry experience (e.g. Mills or Patch).

Findlay Shade Tree Ordinance Update: The Ordinance was reviewed which is a more “generous” and flexible document. Motion to approve updated Ordinance by Watson, second by Patch. Motion passed 7-0. It is with Law Director Feighner, then ODNR will review. We reviewed the 2022 “Trees Prohibited” list, which has never been adopted. We would like to see that on the September meeting agenda for adoption so it can be added to the website.

## **NEW BUSINESS**

Communication Plan: Hohman would like to do some OP Ed’s on the Shade Tree Commission and the grant progress. Aaron expressed an interest in helping with this.

With no further business, the meeting adjourned.

The next meeting of the Shade Tree Commission will be held on September 3, 2025, at 3:30pm in the Mayor’s Conference Room of the Municipal Building.

Respectfully submitted,  
Jane Ebersole